

PLEDGE OF ALLEGIANCE

**Also Present: Mayor Austin J. Tylec
City Attorney Edward Zebulske III**

AUDIENCE PARTICIPATION – None

MOVED by Alderman Marranca **SECONDED by Alderman Loncar**
That the minutes of the regular session held October 21, 2025 be approved as circulated
and filed in the Office of the City Clerk.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey **(5)**
Nays: None **(0)**
CARRIED.

COMMUNICATIONS FROM CITY OFFICIALS

October 30, 2025

Hon. Mayor and Common Council
City Hall, 216 Payne Avenue
North Tonawanda, NY 14120

Re: Renewal Agreement between NY Unified Court System and City of North Tonawanda for Cleaning and Maintenance of Court Facilities

Dear Honorable Body:

Attached is a proposed renewal agreement between the New York State Unified Court System and the City of North Tonawanda to allow for reimbursement to the City for cleaning and maintenance of our court facilities. This is a renewal of a five-year lease (2023-2028) and covers the third year of the 5-year term, retroactive to April 1, 2025.

Should your Honorable body concur, please pass a resolution to permit the execution of the lease agreement by the Mayor, subject to any further review by the City Attorney.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,
Edward A. Zebulske, III
City Attorney

MOVED by Alderman DiBernardo **SECONDED** by Alderman Schmigel
That the Common Council hereby approves the attached renewal agreement between the New York State Unified Court System and the City of North Tonawanda to allow for reimbursement to the City for cleaning and maintenance of our court facilities.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

IV.1 Engineer

October 28, 2025

Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall / 216 Payne Avenue
North Tonawanda, NY 14120

Re: Project 2024-01: Smart Growth 2.0 CFP Improvements Project
Approval of Change Order No. 3

Dear Honorable Body:

Approval of Change Order No. 3 for the Smart Growth 2.0 CFP Improvements Project is hereby requested. The change order is for the additional cost of changes made to the project. These changes include the replacement of four additional light poles and fixtures along Webster Street. Attached is a change order listing the additions that are to be performed on this project and their associated costs.

Accordingly, I respectfully request that the Common Council approves add Change Order No. 3 for the Smart Growth 2.0 CFP Improvements Project in the amount of \$28,051.95 with Miller Construction Services, 3305 Haseley Drive, Niagara Falls, NY 14304; increasing the contract amount from \$860,314.21; to the contract amount of \$888,366.16; authorizing the Mayor to sign said change order.

Very truly yours,
Chelsea L. Spahr, P.E.
City Engineer

MOVED by Alderman DiBernardo **SECONDED** by Alderman Schmigel
That the Common Council hereby approves add Change Order No. 3 for the Smart Growth 2.0 CFP Improvements Project in the amount of \$28,051.95 with Miller Construction Services, 3305 Haseley Drive, Niagara Falls, NY 14304; increasing the contract amount from \$860,314.21; to the contract amount of \$888,366.16; and authorizes the Mayor to sign said change order.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

IV.2 Engineer

October 30, 2025

**Honorable Austin J. Tylec, Mayor
And Common Council Members
City Hall
North Tonawanda, NY 14120**

**Re: City Parks Paving Improvements – Pinewoods Park Project No. 2025-03
SEORA – Environmental Assessment**

Honorable Body:

In accordance with the New York State Environmental Quality Review Act (SEQRA), in City in its capacity as lead agency, has prepared an environmental assessment of the significance of potential environmental impacts of the proposed project to construct additional parking (approx., 6000 SF) at Pinewoods Park. This project is considered an unlisted action under SEQRA.

In order for the City to issue a Negative Declaration, Notice of Determination of Non-Significance, the Common Council should act on the following attached resolution.

**Very truly yours,
Chelsea L. Spahr, P.E.
City Engineer**

MOVED by Alderman DiBernardo SECONDED by Alderman Marranca
That the Common Council at a regular meeting, held at City Hall, 216 Payne Avenue,
North Tonawanda, New York at 6:30 pm on November 5, 2025, approves the resolution for
the City Parks Paving Improvements – Pinewoods Park Project No. 2025-03, SEQRA -
Environmental Assessment and it reads as follows:

WHEREAS, the City of North Tonawanda intends to construct additional parking at Pinewoods Park.

BE IT RESOLVED, that the Common Council has reviewed the Environmental Assessment prepared by the Engineer; and

BE IT RESOLVED, that the Common Council declares that based on the Environmental Assessment which has been prepared, the project is an unlisted action and will not result in any significant adverse impacts, and therefore will not have a significant impact on the environment; and

FUTHER, BE IT RESOLVED, that the Common Council hereby issues a Negative Declaration under SEQR Regulations for the City Parks Paving Improvements at Pinewoods Park, and directs the Mayor to sign said Environmental Assessment form.

Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

VII. Accountant

October 30, 2025

**Honorable Austin J. Tylec, Mayor
and Common Council
City Hall, 216 Payne Avenue
North Tonawanda NY 14120**

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council audit, dated November 5th, 2025, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm regards,
Jeffrey R. Zellner
City Accountant

MOVED by Alderman Schmigel SECONDED by Alderman Marranca
That the Common Council hereby authorizes for payment the current Abstract of Claims for Common Council Audit dated November 5th, 2025, and further authorizes the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant:

01	General Fund	\$359,517.42
02	Water Fund	\$37,909.09
04	Sewer Fund	\$38,585.84
06	Capital Project Fund	\$791,206.81
07	Trust & Agency Fund	<u>\$8,412.01</u>
00	Final Total	<u>\$1,235,631.17</u>

Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

XVII. Traffic Safety

October 20, 2025

Donna Braun
City Clerk-Treasurer
216 Payne Avenue
North Tonawanda, NY 14120

Traffic Safety Minutes:

The October meeting of the North Tonawanda Safety Committee was called to order at 1800 hours. Roll call showed the following members present: M. Meisenburg, R. Frank, M. Lemke, J. Sikora, N. Ferguson, M. Nalbone, N. Phelps, and R. Brennan. The minutes from the previous meeting were read and accepted, the following new concerns/requests were discussed, and recommendations made.

1. Request of a sign “No Turn on Red” at Sweeney/Main St. The sign will be on Sweeney for vehicles heading northbound on Main St. The reason for the request is people coming from the bridge going northbound on main are approaching the intersection too fast. The committee agreed with the request.
2. Vince Caradonna NT school crossing guard supervisor requested numerous additional signage around Drake, High School, Intermediate, Ohio and Spruce. Members Meisenburg and Frank met with Vince out at each location to fully discuss his requests. The additional signage was to aid crossing guards, so they have more visibility when crossing students.
3. Tom Krantz informed the committee that there has been an increase in speeding on North Ave. The complaint was from 381 North Ave. Member Frank had his officers sit in the driveway 381 numerous times and put the speed sign up, average speed 32 mph.

The next Traffic Safety Meeting will be held on November 17th, 2025.

Travel safely!
Matthew R. Meisenburg

MOVED by Alderman Loncar SECONDED by Alderman Lavey
That the Common Council hereby approves Traffic Safety recommendation #1 and receives
and files the Traffic Safety minutes from their October meeting.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

XXV. Monthly Reports

.1 Police Department

MOVED by Alderman Lavey SECONDED by Alderman Schmigel
That the Common Council hereby receives and files the aforementioned Monthly Reports.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

COMMUNICATIONS FROM OTHERS

A.
Tonawanda’s United Veteran’s Council

October 19, 2025

North Tonawanda Council
216 Payne Avenue
North Tonawanda, NY 14120

On November 11, 2025, Tonawanda’s United Veteran’s Council will hold our Veterans Day ceremony at 11am on the Renaissance Bridge. We are asking that the bridge be closed to traffic on the North Tonawanda side at 10:30am and reopen to traffic at 11:30am. The same request was sent to the Tonawanda Council. All city officials are invited to our service. Coffee and doughnuts will be served after the service at the VVA Chapter 77 museum on Main St. Thank you.

In service to Veterans,
Paul Pietrowski
President

MOVED by Alderman DiBernardo SECONDED by Alderman Loncar
That the Common Council hereby approves the closing of the Renaissance Bridge from
10:30 AM to 11:30 AM on Tuesday, November 11, 2025, for the annual Veterans Day
Observance, and directs the Police Department to help with traffic control and DPW to
provide barricades and for said event.
Ayes: Alderman Schmigel, DiBernardo, Marranca, Loncar, Lavey (5)
Nays: None (0)
CARRIED.

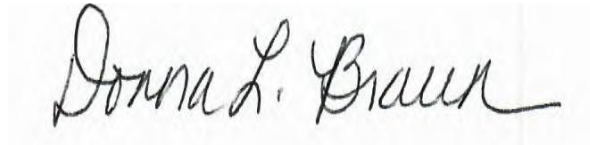
AUDIENCE PARTICIPATION- None

ADJOURNMENT

MOVED by Alderman DiBernardo **SECONDED** by Alderman Marranca
That this regular session of the Common Council be and hereby is adjourned.
CARRIED.

Time of Adjournment: 6:41 P.M.

Respectfully submitted,

A handwritten signature in black ink that reads "Donna L. Braun". The signature is written in a cursive style with a long horizontal flourish at the end.

Donna L. Braun
City Clerk-Treasurer