

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

**January 15, 2026**

**The following meetings have been scheduled for TUESDAY, JANUARY 20, 2026**

**6:15 PM Common Council Meeting Discussion**

**6:30 PM Common Council Meeting**

**Respectfully submitted,**



**Donna L. Braun  
City Clerk-Treasurer**

**TO: Honorable Mayor & Common Council  
Alderman Richards, Schulmeister, Roe, Lavey, Murphy**

**FROM: Donna L. Braun, City Clerk-Treasurer**

**RE:Agenda for Regular Session TUESDAY, JANUARY 20, 2026, 6:30 PM**

**AUDIENCE PARTICIPATION – Agenda items only, not to exceed 90 minutes with each speaker limited to a five-minute maximum.**

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**PROOF OF PUBLICATION PUBLISHED 12/19/2025**

**1) Legal Notice – Bid Proposals for one (1) Emergency Generator System – Fire Chief**

**PROOF OF PUBLICATION PUBLISHED 12/23/2025**

**1) Legal Notice – Bid Proposals for the Payne Park Aquatic Facility – City Engineer**

**COMMUNICATIONS FROM CITY OFFICIALS**

<b>I.1 Mayor</b>	<b>Re: Approval to Establish Labor Relations and Human Resources Specialist Position</b>
<b>I.2 Mayor</b>	<b>Re: Approval of amending City Code, Noise Control §61A-1 to §61A-14</b>
<b>II.1 Attorney</b>	<b>Re: Approval of amending City Code, Housing Rental §51 D-3 Registration of rental units</b>
<b>II.2 Attorney</b>	<b>Re: Approval to amend North Tonawanda Water Code, §98-2 (J) and add §98-2 (S), (T) Conditions of Service and amend §98-14 Penalties for Offenses and §98-11 (C) Installation of Meters</b>
<b>VII.1 Accountant</b>	<b>Re: Payment of the Abstract of Claims Dated January 20, 2026</b>
<b>VII.2 Accountant</b>	<b>Re: Budgetary Transfer – To allocate funds for the Labor Relations and Human Resources Specialist Position</b>

VII.3 Accountant

Re: Approval of the Seasonal & Part Time  
Wage Schedule for 2026

**XXV. Monthly Reports**

.1 Clerk-Treasurer     .2 Senior Citizen Center     .3 Police Department

**XXVI. Annual Vacation & Sick Leave Reports**

.1 Building Department     .2 Fire Department

**XXVII. Annual Reports**

.1 Clerk-Treasurer

**COMMUNICATIONS FROM OTHERS**

**A.**

**Marine Corps League**

Re: Permission to waive the fee to use the large  
pavilion at Raymond Klimek Park

**B.**

**Katherine Alexander**

Re: Permission to be reappointed as a  
Commissioner of Deeds for the City of  
North Tonawanda

Respectfully submitted,



**Donna L. Braun**  
City Clerk-Treasurer

STATE OF NEW YORK  
NIAGARA COUNTY,} SS,

JAN 20 2026

Cheryl Phillips, of said county, being duly sworn, deposes and says that she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid, and that the annexed printed legal # 357482 was printed and published in said paper on the following dates:

12/19/2025

Principal Clerk

Subscribed and sworn to before me this

12 30 25

Notary Public

Expiration Date

**LEGAL NOTICE**  
**CITY OF NORTH TONAWANDA FIRE DEPARTMENT**  
**BID FOR ONE (1) Emergency Generator System**

Proposals in sealed envelopes marked North Tonawanda Fire Department Emergency Generator System Bid #2025-01, sent to City Clerk Office at 216 Payne Avenue. Bids will be received until 11:00 AM local time, January 9th, 2026. Specifications may be obtained at North Tonawanda City Clerk's Office or North Tonawanda Fire Headquarters at 495 Zimmerman Street, North Tonawanda NY 14120. They will also be available on the City Web site-northtonawanda.gov. A non-collusion certificate must be signed and submitted by each bidder. No bidder may withdraw their bid within sixty (60) days after the actual opening thereof.

Donna Braun  
City Clerk/Treasurer  
City of North Tonawanda

N#357482 12/19/2025

RECEIVED  
CITY CLERK'S OFFICE  
NORTH TONAWANDA, NY  
2025 JUN 6 AM 10:43

NORTH TONAWANDA, NY  
2025 JUN 6 AM 10:43

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

STATE OF NEW YORK  
NIAGARA COUNTY, } SS, \_\_\_\_\_

JAN 20 2026

Cheryl Phillips, of said county, being duly sworn, deposes and says that  
she is now and during the whole time hereinafter mentioned was the Clerk of

NIAGARA GAZETTE

A newspaper published in the County and State aforesaid,  
and that the annexed printed legal # 357499  
was printed and published in said paper on the following dates:

12/23/2025

Principal Clerk

Subscribed and sworn to before me this  
12.30.25

Notary Public

Expiration Date

2026 JAN 8 AM 10:47  
NORTH TONAWANDA, NY

RECEIVED  
CITY CLERK'S OFFICE

RECEIVED  
CITY CLERK'S OFFICE

TERESA L MCCARTHY  
Notary Public - State of New York  
No. 01MC4962698  
Qualified in Niagara County  
My Comm. Expires Feb. 26, 2026

NIAGARA GAZETTE  
LOCKPORT UNION-SUN & JOURNAL  
473 THIRD STREET  
NIAGARA FALLS NY 14301  
(716) 282-2311ext

ORDER CONFIRMATION (CONTINUED)

Salesperson: LEANN BELFIELD

Printed at 12/16/25 15:22 by lbelf

Acct #: 80356

Ad #: 357499

Status: New WHOLD WHOI

**LEGAL NOTICE**  
CITY OF NORTH TONAWANDA, NEW YORK  
ENGINEERING DEPARTMENT

**NOTICE TO BIDDERS**

SEALED PROPOSALS for the PAYNE PARK AQUATIC FACILITY as called for by the Contract, in accordance with plans and specifications thereof, will be received by the City Clerk/Treasurer of the City of North Tonawanda, New York, until 11:00 am, Prevailing Time, TUESDAY, JANUARY 27, 2026 at which time they will be publicly opened.

A copy of the Contract Documents is on file and is available for inspection during the usual business hours at the office of the City Engineer in the City Hall, 216 Payne Avenue, North Tonawanda, New York; and at Construction Exchange of Buffalo and Western New York, 2860 William Street, Cheektowaga, NY 14227.

The project consists of the construction of a new aquatic facility including a new seasonal Pool House, outdoor swimming pool, pool deck, pool slide, water features, pool accessories, fencing, sidewalk, parking lot, utilities, and landscaping.

Copies of the above-mentioned documents may be viewed and ordered through the following website on or after December 23, 2025: [www.avalonplanroom.com](http://www.avalonplanroom.com) in the Public Bid Section. If you do not have Internet access or have questions on ordering from the site, please contact Avalon Document Services at (716) 995-7777. Drawings and specifications can be picked up at Avalon Document printing at 741 Main Street, Buffalo, NY 14203. Payment can be made by credit card or by a check made payable to Avalon Document Services.

Each proposal must be accompanied by cash, a certified check payable to the City of North Tonawanda, or bid bond, having as surety thereon a surety company acceptable to the City Attorney, in an amount not less than five percent (5%) of the amount of the base bid, conditioned that, if his proposal is accepted, he will enter into a contract for the same, and that he will execute any such further security as may be required for the faithful performance of the contract.

An optional pre-bid meeting will be held at 1:00 pm, Prevailing Time on January 8, 2026 at North Tonawanda City Hall, 216 Payne Avenue, North Tonawanda, New York. Attendance at the pre-bid meeting is recommended but is not mandatory.

The City of North Tonawanda has been and will continue to be an equal opportunity organization. All qualified Minority and Women-Owned Business Enterprise (MWBE) suppliers, contractors and/or businesses will be afforded equal opportunity without discrimination because of race, religion, national origin, sex, age, disability, sexual preference or Vietnam Era Veterans status.

This project is funded in part by a grant from the NYS Office of Parks, Recreation and Historic Preservation through Title 9 of the Environmental Protection Act of 1993. Under Article 15A, Executive Law, the State of New York is committed to providing Minority and Women Owned Business (MWBE) equal opportunity to participate in government contracts. Though there are no required goals for MWBE participation in this grant funded project, the successful bidder will be required to make a Good Faith Effort in the utilization of MWBE's and furnish reports showing the participation of various business enterprises of subcontractors and suppliers on the contract.

**Vendor Responsibility Questionnaire:** Upon selection, for all contracts that equal or exceed \$100,000, the contractor will be required to submit to the State a Vendor Responsibility Questionnaire: Construction - For Profit. The questionnaire can be found online at: [http://www.osc.state.ny.us/vendrep/forms\\_vendor.htm](http://www.osc.state.ny.us/vendrep/forms_vendor.htm)

**Insurance Certificates:** Upon selection, all contractors and subcontractors must provide proof of Workers' Compensation and Disability Benefit Insurance Coverage for employees, or proof of exemption from the New York State Workers' Compensation Board.

All bids shall be submitted to the City Clerk/Treasurer's office in a sealed envelope addressed to the City of North Tonawanda and shall be plainly marked on the outside with the Contractor's name and title of the bid. Bids for contracts shall be designated as, PROJECT NUMBER 2023-01, PAYNE PARK AQUATIC FACILITY.

Attention of bidders is particularly called to the requirements as to conditions of employment to be observed and minimum wage rates to be paid under the contract.

The minimum wage rates to be paid to laborers and mechanics engaged in the construction of this project shall be the latest wage rates established by the State Industrial Commissioner.

The Owner reserves the right to reject any or all bids for failure to comply with the requirements of the Contract Documents but may, at its discretion, waive any informalities or irregularities.

The Owner further reserves the right to reject any or all bids or to award a contract which, in its judgment, is in the best interest of the Owner.

No bidder may withdraw his bid within sixty (60) days after the opening thereof, but may withdraw same at any time prior to the opening thereof. Bidder must sign the statement of non-collusion in accordance with Chapter 751 of the Laws of the State of New York.

Donna Braun

City Clerk/Treasurer  
City of North Tonawanda

NI#357499

12/23/2025


  
*Office of the Mayor*

JAN 20 2026

AUSTIN J. TYLEC

January 14, 2026

North Tonawanda Common Council  
 216 Payne Ave (City Hall)  
 North Tonawanda, NY 14120

**Re: Establish Labor Relations and Human Resources Specialist**

Dear Honorable Body,

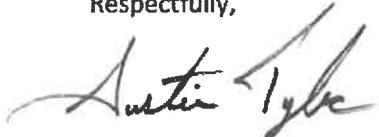
I am writing to formally propose the reallocation of existing budgetary funds for the establishment of a dedicated Human Resources position within City Hall. As our city continues to grow and evolve, the increasing complexity of workforce management, compliance requirements, and employee support highlights the need for a centralized HR function to better serve both employees and the administration.

Currently, many of the human resource obligations are distributed across departments or have been outsourced to third party companies. Creating an HR position would centralize these functions, improve efficiency, and ensure consistent, fair, and legally compliant personnel practices across all city departments.

This position shall be charged with conducting internal investigations with department heads and supervisors regarding allegations against employees and offering recommendations for employee discipline; ensuring equal application of the City's work rules and policies, resolving disputes, and drafting policies to address legal or compliance issues; and maintaining compliance with federal, State, and Local laws, regulations, and best practices. This position will not conflict the duties of the payroll personnel specialist.

Lastly, this position has been reviewed and approved by civil service and would provide significant value by supporting employee development, enhancing workplace culture, managing performance processes, and reducing organizational risk through proper documentation and adherence to employment regulations. Additionally, this role would serve as a trusted resource for employees and supervisors, strengthening communication and promoting transparency throughout City Hall. I formally request Council approval to this proposal. Thank you for your consideration.

Respectfully,



Austin Tylec  
 Mayor

RECEIVED  
 CITY CLERK'S OFFICE

2026 JAN 15 AM 9:33  
 NORTH TONAWANDA NY

T.2

*Office of the Mayor*

JAN 20 2026

AUSTIN J. TYLEC

January 15, 2026

North Tonawanda Common Council  
216 Payne Ave, City Hall  
North Tonawanda, NY 14120

**Re: Updated Noise Control Ordinance – Submission for Council Review and Adoption**

Dear Honorable Body,

Enclosed is the updated *Noise Control Ordinance of the City of North Tonawanda*, prepared through several months of work by our multi-member Steering Committee with support from the Noise Pollution Clearinghouse, Council Members and input from residents, businesses, and city departments.

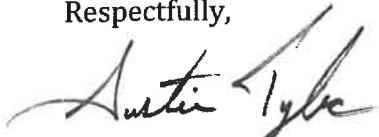
This revised ordinance represents a significant step forward in modernizing our community's approach to sound management. It incorporates measurable sound limits using both *dBA* and *dbc* standards, updates enforcement and penalty provisions, clarifies definitions, and establishes clear operating hours for residential and commercial properties. Importantly, it balances quality of life for residents with the practical needs of businesses and public events.

I want to extend my sincere thanks to the committee members, department staff, council members, and community participants whose input shaped this final draft. Their dedication and professionalism have resulted in a comprehensive, enforceable, and modern ordinance that reflects both technical best practices and local realities.

I respectfully submit this updated ordinance to the Common Council for formal review and adoption consideration. Its passage will mark a meaningful milestone in our ongoing efforts to address noise-related concerns responsibly and proactively.

Thank you for your attention and partnership as we continue improving the standards and livability of North Tonawanda for all.

Respectfully,



Austin Tylec  
Mayor

**§ 61A-1. Title.**

This ordinance shall be known and shall be cited as the "Noise Control Ordinance of the City of North Tonawanda."

**§ 61A-2. Policy.**

It is hereby declared to be the policy of the City of North Tonawanda to prevent excessive, unreasonable or unusually loud noise. It is further declared that the provisions and prohibitions hereinafter contained and enacted are in pursuance of and for the purpose of preserving, protecting and promoting the public health, comfort, convenience, safety, welfare and prosperity and the peace and quiet of the City of North Tonawanda and its inhabitants.

**§ 61A-3. Definitions.**

Unless otherwise indicated by context, the following terms and phrases shall mean:

**AUTHORIZED EMERGENCY VEHICLE** — Every ambulance, police vehicle, fire vehicle and civil defense emergency vehicle.

**A-WEIGHTED SOUND LEVEL** — The sound pressure level measured by the use of an instrument with the metering characteristics and the A-weighting frequency response prescribed for sound level meters by ANSI S1.4-1983 or its successors. The level so read is designated "dBA."

**C-WEIGHTED SOUND LEVEL** — The sound pressure level measured by the use of an instrument with the metering characteristics and the C-weighting frequency response prescribed for sound level meters by ANSI S1.4-1983 or its successors. The level so read is designated "dBc."

**CONSTRUCTION** — Any activity necessary or incidental to the erection, demolition, assembling, altering, installing or equipping of buildings, public or private highways, roads, premises, parks, utility lines or other property, including but not limited to the related activity such as line clearing, grading, earth moving, excavating, blasting, filling and landscaping, but not including agriculture.

**DAYTIME** — The time from 7:00 a.m. to 10:00 p.m.

**DECIBEL (dB)** — The practical unit of measurement for sound pressure level; the number of "decibels" of a measured sound is equal to 20 times the logarithm to the base 10 of the ratio of the sound pressure of the measured sound to the sound pressure of a reference sound of 20 micropascals; abbreviated "dB."

**DWELLING UNIT** — Any structure or part of a structure used for human habitation, including but not limited to single family homes or units within a multi-dwelling unit building, such as apartments, condominiums, co-ops, multiple family houses, townhouses, and attached residences.

**EMERGENCY** — A public calamity, utility services failure or an exposure of any person or property to actual or imminent danger.

**IMPULSIVE SOUND**—A sound of short duration, usually less than one second and of high intensity, with an abrupt onset and rapid decay.

**MOTOR VEHICLE**—Every vehicle operated or driven upon the public highway which is propelled by any power other than muscular power, except electrically driven invalid chairs being operated or driven by an invalid, vehicles which run only upon rails or tracks and snowmobiles.

**MUFFLER**—A device consisting of a series of chambers or baffle plates or other mechanical design for the purpose of receiving exhaust gas from a sound source and effective in reducing noise.

**NIGHTTIME**—That part of a twenty-four-hour time interval which is not otherwise defined as daytime.

**NOISE DISTURBANCE**—Any sound which endangers or injures the safety or health of humans or animals or annoys or disturbs a reasonable person of normal sensitivities or endangers or injures personal or real property.

**PERSON**—Includes the singular and plural and shall also mean and include an individual, association, partnership, business, corporation, club, society, union, lessor, lessee, landlord, tenant or any other form of association or organization.

**PLAINLY AUDIBLE**—Any sound that can be detected by a person using his or her unaided hearing faculties. As an example, if the sound source under investigation is a portable or personal vehicular sound amplification or reproduction device, the enforcement officer need not determine the title of a song, specific words, or the artist performing the song. The detection of the rhythmic base component of the music is sufficient to constitute a plainly audible sound.

**PUBLIC HIGHWAY**—Any highway, road, street, avenue, alley, public place, public driveway or any other public way.

**PUBLIC SPACE**—Any real property or structures thereon which are owned or controlled by a governmental entity.

**PURE TONE**—Any sound which can be distinctly heard as a single pitch or a set of single pitches. For the purposes of this ordinance, a pure tone shall exist if the one-third octave band sound pressure level in the band with the tone exceeds the arithmetic average of the sound pressure levels of the two contiguous one-third octave bands by 5 dB for center frequencies of 500 Hz and above and by 8 dB for center frequencies between 160 and 400 Hz and by 15 dB for center frequencies less than or equal to 125 Hz.

**QUIET ZONE**—An area within 300 feet of any church, court, hospital, nursing home, school, funeral homes, or library.

**REAL PROPERTY BOUNDARY**—Either (a) the vertical boundary that separates one parcel of property from another property; or (b) the vertical and horizontal boundaries of a dwelling unit separates it from other dwelling units in a multi dwelling unit building, or other units within a building.

**SOUND LEVEL** — The quantity in decibels measured by a sound-level meter satisfying the requirements of American National Standards specification for sound-level meters. "Sound level" is the frequency weighted sound pressure level obtained with the standardized dynamic characteristic "fast" and weighting (A) or (C).

**SOUND-LEVEL METER** — An instrument, including a microphone, an amplifier, an output meter and frequency waiting networks, for the measurement of sound levels.

**ZONING DISTRICT** — The same meaning as provided by the Zoning Ordinance of the City of North Tonawanda (Chapter 103, Zoning, of the Code of the City of North Tonawanda).

#### **§ 61A-4. General Prohibitions.**

##### **A. Noise Disturbances Prohibited.**

(1) No person shall unreasonably make, continue, or cause to be made, or continued, any sound which (a) endangers or injures the safety or health of humans or animals; or (b) annoys or disturbs a reasonable person of normal sensitivities; or (c) endangers or injures personal or real property

##### **B. Maximum Permissible Sound Pressure Levels.**

(1) No person shall operate or cause to be operated on private property any source of sound in such a manner as to create a sound level which exceeds the limits set forth in Table 1 for any receiving property within the land use district when measured at or within the property boundary of the receiving property.

TABLE 1: SOUND LEVELS BY RECEIVING LAND USE

		Sound Level Limits	
Receiving Land Use Category	Time	dBA Fast Lmax	dB C Fast Lmax
<b>Residential or Public Space</b>	7 a.m. to 10 p.m.	55	65
	10 p.m. to 7 a.m.	50	55
<b>Commercial</b>	7 a.m. to 10 p.m.	60	65
	10 p.m. to 7 a.m.	55	60
<b>Industrial</b>	7 a.m. to 10 p.m.	65	70
	10 p.m. to 7 a.m.	65	70

(2). Correction for Character of Sound.

For any source of sound which emits a pure tone or impulsive sound, the maximum sound level limits set forth in Table 1. shall be reduced by 5 dBA and 5 dBC respectively.

C. Maximum Increase in Interior Sound Pressure Levels

No person shall operate or cause to be operated on private property any source of sound in such a manner as to create a sound level which intrudes upon the interior of a residence or dwelling unit such that it raises the background sound level by more than 3 dBC when measured within the residential property.

D. The restrictions set forth in Section 61A-4 B and C shall not apply to alarms as defined in Section 61A-5B, C and F.

**§ 61A-5. Specific Prohibitions.**

The following acts, and the causing thereof, are declared to be in violation of this ordinance

- A. Animals. No person shall own, possess or harbor any animal or bird which frequently or for continued duration, makes sounds which create a noise disturbance across a residential real property boundary. For the purpose of this ordinance, the barking of a dog or other animal sounds shall be defined as a noise disturbance if it plainly audible more than 20 times in 5 minutes or 40 times in 20 minutes,
- B. No person shall allow on any property or premises owned, leased, or managed by him the creation, continuance or maintenance of any noise disturbance, or allow the installation, use or operation of any noise source that violates or fails to comply with any section of 61A.
- C. Burglar alarms. No owner of a building shall have in operation an audible burglar alarm thereon unless such burglar alarm shall be capable of and shall automatically terminate its operation within 15 minutes of its being activated.
- D. Motor vehicle burglar alarms. No owner of a motor vehicle shall have in operation an audible burglar alarm thereon unless such burglar alarm shall be capable of and shall automatically terminate its operation within 1 minute of its being activated.
- E. Sound production or reproduction. No person shall operate, play or permit the operation or playing of any radio, television, phonograph, drum, musical instrument, sound amplifier or similar device which produces, reproduces or amplifies sound:
  - (1) Between the hours of 7:00 a.m. and 10 p.m. in such a manner as to be plainly audible at 100 feet.
  - (2) Between the hours of 10:00 p.m. and 7:00 a.m. of the following day in such a manner as to be plainly audible across a real property boundary.
  - (3) Between the hours of 7:00 a.m. and 11:00 p.m. Friday, Saturday, and holidays in such a manner as to be plainly audible at 100 feet.
  - (4) Between the hours of 11:00 p.m. and 7:00 a.m. of the following day Friday, Saturday, and holidays in such a manner as to be plainly audible at 100 feet.

- (5) In such a manner as to be plainly audible at 50 feet from such a device, when operated in or on a motor vehicle on a public highway or in a boat in public waters.
- (6) In such a manner as to be plainly audible to any person other than the operator of the device, when operated by any passenger on a common carrier.
- (7) Except as otherwise provided herein, the production, reproduction, or amplification of sound for entertainment purposes (including but not limited to live or recorded music, performances, and instruments) is prohibited on private residential property during the restricted hours stated above. However, such sound production is permitted within private businesses lawfully operating as bars, restaurants, theaters, event venues, or similar establishments, provided that the sound occurs only between 7:00 a.m. and 11:00 p.m. on Fridays, Saturdays, and legal holidays, and otherwise complies with applicable licensing and zoning regulations.

F. ~~Residential air conditioning, heat pumps, and air handling devices.~~

- F. Emergency warning devices. No person shall operate or cause to be operated by emergency warning device, except:
  - (1) To give notice of a warning of an emergency.
  - (2) On an authorized emergency vehicle when such vehicle is engaged in emergency operation, provided that such device shall not be operated so as to create a noise disturbance or for a period of time longer than is necessary to respond to such emergency.
  - (3) When such device is under test.
- G. Loading and unloading. No person shall load, unload, open, close or handle boxes, crates, containers, building materials, garbage cans or similar objects between the hours of 10:00 p.m. and 7:00 a.m. of the following day within 300 feet of a residential zone.
- H. Domestic power tools in a residential zone. No person shall operate or permit to be operated any power tool or equipment, including but not limited to saws, sanders, drills, grinders, lawn or garden tools, mowers, tractors, leaf blowers or gatherers, or similar devices, when used outdoors in a residentially zoned district during the hours of 10:00 p.m. to 7:00 a.m.
- I. Modification of noise control devices. No person shall operate or permit to be operated any device that has been modified so as to cause the sound emitted from such device to be greater than that emitted by such device as originally manufactured.
- J. Squealing tires. No person shall operate a vehicle in such a manner as to cause a noise disturbance by spinning or squealing the tires of such vehicle.
- K. Sound signal devices. No person shall operate or cause to be operated any sound signal device so as to create unreasonable noise, except:

- (1) As required by the Vehicle and Traffic Law of the State of New York.
- (2) To give notice of the time to start and stop work.
- (3) As attendant to religious activities.

L. Construction. No person shall conduct or permit to be conducted construction, alone or in combination with other construction conducted or permitted by such person, during nighttime or anytime on Sundays or holidays. The provisions of this section shall not apply to the following:

- (1) Emergency work and safety and protective devices.
- (2) Domestic power tools subject to § 61A-4H.

M. Places of public entertainment. No person shall operate or permit to be operated a place of public entertainment, including but not limited to a restaurant, bar, cafe, discotheque or dance hall, in which the sound level is equal to or exceeds 95 dBA for more than 30 seconds at the location of the spectators.

N. Quiet Zones around ~~es~~, courts, hospitals, nursing homes, schools, funeral homes, and libraries. No person shall create or permit the creation of any noise that is plainly audible at 300 feet through the use of any device on any street, sidewalk or public space within 300 feet of any church, court or school while such church, court or school is in use, or within 300 feet of any hospital at any time.

**O. ~~Add to Motor Vehicles: Motor Boat Limits?~~**

~~P. Add to Motor Vehicles: Motorcycles. A. No person shall operate an On Highway Motorcycle manufactured after December 31, 1985 not equipped with exhaust muffler bearing the Federal EPA required labeling applicable to the motorcycle's model year, stating that the exhaust system meets the 80 dBA standard at 50 feet, as set out in the Code of Federal Regulations Title 40, Volume 24, Part 205, Subpart D and Subpart E. B. No person shall operate an Off Highway Motorcycle manufactured after December 31, 1985 not equipped with exhaust muffler bearing the Federal EPA required labeling applicable to the motorcycle's model year, stating that the exhaust system meets the 82 dBA standard at 50 feet, as set out in the Code of Federal Regulations Title 40, Volume 24, Part 205, Subpart D and Subpart E.~~

Q. Heating, ventilating, air conditioning equipment. Heating, ventilating, air conditioning equipment, including but not limited to fans, compressors, air conditioners, heat pumps, and chillers shall not exceed 45 dBA at or beyond any real property line within a residential area or noise sensitive zone.

R. Wind Turbines. Wind turbines shall not exceed 40 dBA at or beyond any real property line within a residential area or noise sensitive zone.

**§ 61A-6. Motor vehicles on public rights-of-way.**

No person shall operate a motor vehicle or combination of vehicles on a public right-of-way at any time in such a manner that the sound pressure level emitted by said vehicle exceeds the levels set forth in the New York State Vehicle and Traffic Law.

**§ 61A-7. Exceptions.**

The requirements, prohibitions and terms of this ordinance shall not apply to:

- A. Any authorized emergency vehicle when responding to an emergency call or acting in time of emergency.
- B. The operation of any vehicles or equipment when responding to an emergency or a declared state of emergency (i.e., civil defense, storm).
- C. Those activities of a temporary duration permitted by law and for which a license or permit therefor has been granted by the city, including but not limited to parades, fireworks displays and public cosponsored boat races and events.
- D. The production of music in connection with a military or civic parade, funeral procession or religious ceremony; any musical performance conducted under consent of municipal authority.
- E. Sounds emanating from any publicly sponsored and/or authorized sporting, entertainment or other public event.
- F. Snow removal equipment.
- G.

**§ 61A-8. Authority to grant exceptions and variances.**

The Mayor or duly authorized representative shall have the authority to grant special variances, issue temporary permits and suspend any of the provisions of this ordinance upon such conditions and for such time as it shall deem fit to best serve the public health and welfare and the quality of life in the City of North Tonawanda.

**§ 61A-9. Enforcement; standards.**

- A. The provisions of this ordinance shall be enforced by the Police Department of the City of North Tonawanda and it shall have the power to:
  - (1) Order any person or premise to cease and desist from any activity which causes or is conducted so as to cause a violation of any provision of this ordinance.
  - (2) Seal any device, after obtaining the proper judicial order, which causes or is maintained or operated so as to cause a violation of any provision of this ordinance.
  - (3) Issue appearance tickets for violation of any provision of this ordinance.
  - (4) A North Tonawanda police officer who, in the course of his/her duties and with firsthand knowledge, observes a person or business in violation of the City's noise ordinance may take enforcement action against said person or business.

B.

**§ 61A-10. Penalties for offenses.**

A. Any person or premises violating any of the provisions of this ordinance shall be deemed guilty of a violation and subject to the following:

1. **First offense:** Upon a first conviction, a monetary penalty not to exceed \$250.00 for motor vehicles and residential area, and \$500.00 for commercial or industrial properties.
2. **Second offense:** Upon a second conviction, for an offense committed within a period of one year from the first such conviction, a monetary penalty not to exceed \$500.00 for motor vehicles and residential area, and \$1000.00 for commercial or industrial properties.
3. **Third offense:** For a third and any subsequent conviction for an offense committed within a period of one year from the second such conviction, a monetary penalty not to exceed \$1,000.00 for motor vehicles and residential area, and \$3000.00 for commercial or industrial properties.
4. **Continuing Violation:** If any violation is of a continuing nature, each day during which such violation occurs shall constitute an additional, separate and distinct violation for which a separate monetary penalty shall apply.
5. **Persistent Noise Offender:** Any person who, upon more than three convictions of this Ordinance within one year, may be subject to imprisonment for a period not to exceed 15 days.
6. **Public Nuisance:** Any person or premises who, upon twelve or more convictions of this Ordinance within one year, shall constitute a public nuisance subject to Chapter 62 of this Code and the abatement procedures therein.

#### **§ 61A-11. Inspections.**

A. For the purposes of determining compliance with the provisions of this Ordinance, the Police Department of the City of North Tonawanda, any other law enforcement agency including, but not limited to, the New York State Police, The Niagara County Sheriff's Department, as well as the Code Enforcement Officer or any other officials designated by the Mayor are hereby authorized to make inspections of all noise sources and to take measurements and make tests whenever necessary. If any Person refuses or restricts entry and free access to any of the premises or refuses inspection, testing or noise measurement of any activity, device, facility, or process where inspection is sought, the Police Department of the City of North Tonawanda may seek from the appropriate court a warrant to inspect the premises without interference, restriction, or obstruction.

#### **§ 61A-12. Severability.**

If any provision of this ordinance is held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

#### **§ 61A-13. Repealer.**

This ordinance shall repeal former Chapter 61A, adopted August 17, 1976, and any amendments thereto, of the Code of the City of North Tonawanda.

This repeal shall not affect or impair any act done or offense committed, or liability, penalty, forfeiture, or punishment incurred prior to the time such repeal takes effect, but the same may be enforced or prosecuted

as fully and to the same extent as if such repeal had not been effected. All actions and proceedings commenced under or by virtue of the ordinance, chapter, repealed hereby and pending immediately prior to the date on which such repeal takes place may be prosecuted and defended to final effect in the same manner as they might if such provisions were not so repealed.

**§ 61A-14. When effective.**

This ordinance shall become effective immediately upon passage thereof.

# City of North Tonawanda

EDWARD A. ZEBULSKE, III  
CITY ATTORNEY

MARIO J. GREGORI, JR.  
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER  
ASSISTANT CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

*TD* | TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

JAN 20 2026

Honorable Mayor and Common Council  
North Tonawanda City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

September 9<sup>th</sup>, 2025

**RE: Code Revisions  
§ 51 D(3) – Registration of Rental Units**

Dear Honorable Body,

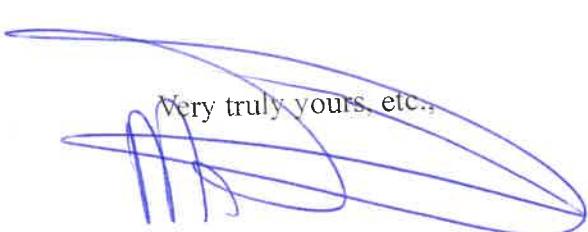
Below for your consideration, is a proposed revision, under North Tonawanda City Code  
**§ 51 D (3) – Registration of Rental Units.**

**§ 51 D (3) – Registration of Rental Units:**

~~“All Owners and lessors, or their respective agents, of rental housing units or multiple dwellings within the City of North Tonawanda who do not reside or maintain a principal place of business within Niagara County, New York, or an adjoining County of Niagara County, New York, shall within two months after the effective date of this provision, or within 30 days from the date of mailing forms by the Code Enforcement Officer, whichever occurs first, register with the building department each rental housing unit or multiple dwelling they own or operate in the City of North Tonawanda. The following information shall be provided: . . .~~

If your Honorable body concurs, please pass the appropriate resolutions for the City of North Tonawanda to allow these additions to our North Tonawanda City Code, subject to further review by the City Attorney.

*Very truly yours, etc.,*

  
Mario J. Gregori, Jr., Esq.,  
Assistant City Attorney

2025 JAN 15 AM 11:08  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

# City of North Tonawanda

EDWARD A. ZEBULSKE, III  
CITY ATTORNEY

MARIO J. GREGORI, JR.  
ASSISTANT CITY ATTORNEY

MATTHEW T. MOSHER  
ASSISTANT CITY ATTORNEY

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CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120-5489

TELEPHONE  
(716) 695-8590  
FAX (716) 695-8592

11.2

JAN 20 2026

Honorable Mayor and Common Council  
North Tonawanda City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

December 11<sup>th</sup>, 2025

**RE: Ordinance Revisions**

- (1) § 98-2(S) – Conditions of Service**
- (2) § 98-2(T) – Conditions of Service**
- (3) § 98-2(J) – Conditions of Service**
- (4) § 98-14 Penalties for Offenses:**
- (5) § 98-11)(C) Installations of Meters**

Dear Honorable Body,

Below for your consideration, are four (4) proposed ordinance revisions (**in bold print**) under North Tonawanda City Code Chapter 98 – Water.

**§ 98-2(J) Conditions of Service:**

**J.** The Water Department Inspector, meter reader or other properly authorized representative shall have access, at all reasonable hours, to the premises supplied for the setting, reading, repairing or removing meters or for making necessary repairs. Replacement of meters shall be at the discretion of the Water Department. If access to the premises is not made available, a non-refundable fee of \$50 per month will be charged until access is granted. **When such access is refused for six (6) months, water may be turned off with no further notice to the property owner. The Water Department reserves the right to shut off water at their curb box with no liability assigned to the department. Homeowners will be required to allow access, obtain a plumbing permit, hire a licensed plumber to resume service, and comply with all other regulations in § 98 of the North Tonawanda City Code before water may be turned on.** This provision is retroactive to the date of first notice sent to the homeowner.

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2026 JAN 15 AM 11:47  
NORTH TONAWANDA NY

**NEW:**

**§ 98-2(S) Conditions of Service:**

S. After a homeowner or resident's non-compliance with any provision of Section 98 of the North Tonawanda water code, and after reasonable notice and inquiry, any water department employee who may be designated, upon exhibition of proper credentials or badges of the department, at reasonable hours, shall have access to such premises. When such access is refused, the water may be turned off at the option of the Superintendent and not turned on again until after access is allowed, and the current fee, as set by the Water Department Fee schedule, has been paid to the Water business office. This procedure shall not be considered exclusive but is in addition to any other remedy available by law.

**Chapter 98-11 Installation of Meters**

**C. Domestic Meters**

(1) The City of North Tonawanda will provide, and the Water Department will furnish 1 domestic meter up to and including a size of 5/8 by 3/4 inch or 1 inch meter based on service line size to a property at no cost to the homeowner/ property owner. If additional 5/8 by 3/4 inch or 1-inch meters are needed for the property, the property owner will be required to pay the current meter price and installation rate for each new and/or replacement meter. Once payment and installation is complete, the City of North Tonawanda will take ownership of all 3/4 inch and 1-inch domestic meters once installed.

**NEW:**

**§ 98-2(T) Conditions of Service:**

T. All pipes, curb stops and curb stop boxes are considered the property of the property owner, who shall be responsible for any leakage which may occur between the water main in the street and the building supplied. It shall be the responsibility of the property owner to maintain the curb box in a manner that is easily accessible and in good working order. The North Tonawanda Water Department reserves the right to shutoff or turn on the water at their curb box with and will be held harmless of liability in regards to same.

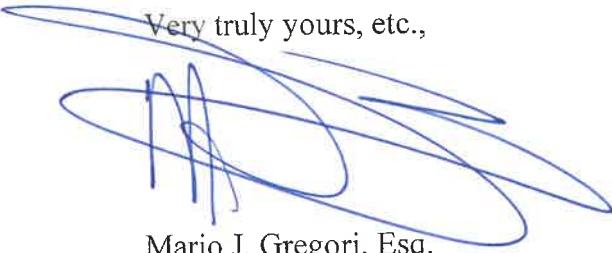
**§ 98-14 Penalties for Offenses:**

A. Any person, form or corporation violating any provisions of this chapter, to include tampering with the meter, shall be fined \$500.00 for each offense. Further, if any monetary credit exists at the time a meter is found to have been tampered with, that existing credit shall be null and void. If it is found that a meter has been bypassed, or the meter does not exist, the Water Department reserves the right to shut off water at the curb

**box with no liability assigned to the department.** The building inspector and Code Enforcement Officer shall be responsible for enforcing compliance with this chapter.

If your Honorable body concurs, please pass the appropriate resolutions for the City of North Tonawanda to allow these additions to our North Tonawanda City Code, subject to further review by the City Attorney.

Very truly yours, etc.,



Mario J. Gregori, Esq.  
Assistant City Attorney

MJG/lk  
Att.

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.1

January 15<sup>th</sup>, 2026

JAN 20 2026

Honorable Austin J. Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Honorable Body:

In accordance with Article V, Division 1, Section 5.002 and 5.003 of the City Charter, an Abstract Sheet, comprised of a Warrant of Claims, has been submitted by this office for your review and approval.

Accordingly, please authorize for payment the current Warrant of Claims for Common Council January 20<sup>th</sup>, 2026, and further authorize the Mayor and City Clerk-Treasurer to respectively sign and countersign said Warrant.

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2026 JAN 14 AM 11:51  
NORTH TONAWANDA NY

JEFFREY ZELLNER  
CITY ACCOUNTANT

JENNIFER CRESS  
PAYROLL PERSONNEL SPECIALIST

SHERI GAMPP  
JUNIOR ACCOUNTANT

# City of North Tonawanda

DEPARTMENT OF ACCOUNTING  
CITY HALL  
216 PAYNE AVENUE NORTH  
TONAWANDA, N.Y. 14120

TELEPHONE: (716) 695-8545

FAX: (716) 695-8573

VII.2

JAN 20 2026

1/6/2026

Honorable Austin J Tylec, Mayor  
And Common Council Members  
City Hall  
216 Payne Avenue  
North Tonawanda, NY 14120

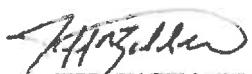
Dear Honorable Body:

In accordance with Article V, Division 2, Section 5.023, and Section 2.2 of the Budgetary Transfer Policy, please authorize the City Accountant to make the following amendment of fiscal year 2026 appropriations, based on the request of the Department Head, copy attached.

<u>Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$40,000	001.1430.0100	001.1420.0100
	Human Resource - Personal Services	Law - Personal Services
<u>Amount</u>	<u>Increase Account</u>	<u>Decrease Account</u>
\$10,000	001.1430.0410	001.1420.0100
	Human Resource Administration	Law - Personal Services

Reason

Warm Regards,

  
JEFFREY ZELLNER  
CITY ACCOUNTANT

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CITY CLERK'S OFFICE

2026 JAN 15 AM 11:03  
NORTH TONAWANDA NY

## Budgetary Transfer Request Form

Department: Mayors office

Date: 1/6/2026

Dollar Amount		Appropriation Accounts and Documentation	
\$40,000	From Appropriation Account 001.1420.0100 - Law Personal Service Account Number Account Description	001.1430.0100 Human Resource Personal Service Account Number Account Description	Into Appropriation Account

**Explanation:**  
This transfer allocates funds to the Human Resources personnel account to support costs associated with the part time position.

Please Check One		Head Signature	
Common Council Action	NO	Common Council Action	1/6/2026 Date



### Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

For Accounting Department Use Only		Common Council Meeting Date	
Department of Accounting Audit		1/20/2026	

## Budgetary Transfer Request Form

Department: Mayors office

Date: 1/6/2026

Dollar Amount		Appropriation Accounts and Documentation	
From Appropriation Account	Into Appropriation Account	Account Number	Human Resource Admin
Account Description	Account Description	Account Number	Account Description
\$10,000	001.1420.0100 - Law Personal Service		
<b>Explanation:</b> This transfer supports routine administrative and operating expenses for the Human Resources department, including office supplies, software, recruitment activities, distributed materials, and other necessary non-personnel costs.			

**Please Check One**

Common Council Action	NO	Common Council Action
	X	

### Budgetary Transfer Policy

2.11 - Budgetary transfers can be initiated by a Department

Head on his or her signature if **all** of the following criteria is met:

1. Transfer appropriations must be less than \$250.00
2. Transfer only between appropriation accounts within your Department Budget
3. Accumulated transfers made into any one appropriation account can not total more than \$250.00 within any fiscal year

2.21 - Budgetary transfers can be initiated by a Department Head through the Common Council if **one** of the following Criteria is met:

1. Transfer appropriations must be over \$250.00
2. Creation of a new appropriation account your budget

Department Head Signature	Date
	1/6/2026

For Accounting Department Use Only	Common Council Meeting Date
	1/20/2026



**CITY OF NORTH TONAWANDA  
Seasonal & Part-time Wage Schedule  
January 1, 2024 - December 31, 2026**

XII.3

**JAN 20 2026**

2026 JAN 15 AM 9:00  
NORTH TONAWANDA NY

RECEIVED  
CITY CLERK'S OFFICE

**For part-time employees, working limited hours, one season of the year:**

<b><u>POSITION</u></b>	<b><u>1.1.2024- 12.31.2024</u></b>	<b><u>1.1.2025- 12.31.2025</u></b>	<b><u>1.1.2026- 12.31.2026</u></b>
Laborer	\$ 15.00	\$ 15.50	\$ 16.00
Crossing Guard	\$ 15.00	\$ 15.50	\$ 16.00
Lifeguard	\$ 15.50	\$ 16.25	\$ 17.75
Sanitation Laborer	\$ 16.55	\$ 18.50	\$ 19.00
Leader	\$ 15.30	\$ 15.80	\$ 16.30
Head Crossing Guard	\$ 15.30	\$ 15.80	\$ 16.30
Chief Lifeguard	\$ 16.55	not used	\$ -
Program Supervisor	\$ 16.05	\$ 16.55	\$ 17.05
Pool Supervisor	\$ 16.55	\$ 17.25	\$ 18.75
Harbor Supervisor	\$ 16.55	\$ 17.25	\$ 17.75
Golf Course Supervisor	\$ 18.50	\$ 18.50	\$ 19.00

**FOR PART TIME EMPLOYEES, WORKING LIMITED HOURS, ALL YEAR:**

<b><u>POSITION</u></b>	<b><u>1.1.2024- 12.31.2024</u></b>	<b><u>1.1.2025- 12.31.2025</u></b>	<b><u>1.1.2026- 12.31.2026</u></b>
Clerk (part-time)	\$ 15.00	\$ 15.50	\$ 16.00
Engineering Technician	\$ 15.00	\$ 17.00	\$ 17.50
Work Program Crew Leader	\$ 15.00	\$ 15.50	\$ 16.00
Police Matron *	\$ 18.00	\$ 18.00	\$ 20.00
Animal Control Officer *	\$ 22.80	\$ 22.80	\$ 23.30

\* Police Matron includes \$200 per pay period Stipend.

Ordinance Officer - (part-time)	\$ 18.45	\$ 18.95	\$ 19.45
Plumbing Inspector - (part-time)	\$ 19.25	\$ 19.75	\$ 20.25
Electrical Inspector - (part-time)	\$ 19.25	\$ 19.75	\$ 20.25
Labor Relations and HR Specialist ( Part - Time )			\$ 37.50
Confidential Sec Mayor			\$ 21.60

**Minimum Wage:** 15.00 effective 12/31/2024, 15.50 Effective 12/31/2025  
**16.00 Effective 12/31/2026.**

XXV.1**JAN 20 2026**

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Minor Sales	Certified Copies - Marriage	15	150.00
			<b>Sub-Total:</b>	<b>\$150.00</b>
A1603	Misc. Fees	Birth Certificates	36	360.00
		Death Certificates	106	1,070.00
		Deaths Recorded	16	0.00
		Genealogy Birth	1	22.00
		Genealogy Death	1	22.00
		Genealogy Search	1	22.00
			<b>Sub-Total:</b>	<b>\$1,496.00</b>
A2110	Planning & Zoning Fees	Terrace Parking App	3	60.00
			<b>Sub-Total:</b>	<b>\$60.00</b>
A2501	Snowplow Permit	Snowplow Permit	5	205.00
			<b>Sub-Total:</b>	<b>\$205.00</b>
A2505	Marriage License Fee	Marriage License Fee	5	87.50
			<b>Sub-Total:</b>	<b>\$87.50</b>
A2506	Conservation	Conservation	2	4.74
			<b>Sub-Total:</b>	<b>\$4.74</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	4	66.68
			<b>Sub-Total:</b>	<b>\$66.68</b>
A2541	Racing & Wagering Fees	Bell Jar License	3	30.00
		Games of Chance License	1	10.00
			<b>Sub-Total:</b>	<b>\$40.00</b>
A2542	Dog Licensing	Female, Spayed	58	522.00
		Female, Unspayed	6	102.00
		Male, Neutered	51	459.00
		Male, Unneutered	6	102.00
			<b>Sub-Total:</b>	<b>\$1,185.00</b>
AGEE	Trust & Agency	Tax Agreement	16	27,010.50
			<b>Sub-Total:</b>	<b>\$27,010.50</b>
BKRP	Trust & Agency	Bankruptcy pymts	2	1,130.75
			<b>Sub-Total:</b>	<b>\$1,130.75</b>
BLDG	Clerical Misc	Building Permits	1	15,052.00
			<b>Sub-Total:</b>	<b>\$15,052.00</b>
BLUE	Trust & Agency	Health Insurance	35	16,716.04
			<b>Sub-Total:</b>	<b>\$16,716.04</b>
CCCO	Clerical Misc	Attorney's Office Copies	1	15.00
			<b>Sub-Total:</b>	<b>\$15.00</b>
CCPL	Clerical Misc	Plumbing Lic Renew	1	450.00
			<b>Sub-Total:</b>	<b>\$450.00</b>
COMM	Clerical Misc	Commissions	1	174.80

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$174.80</b>
CONT	Clerical Misc	Clerk-Contractor Lic Fee	2	26,000.00
			<b>Sub-Total:</b>	<b>\$26,000.00</b>
CTPF	Clerical Misc	Bankruptcy Interest	3	1,178.23
			<b>Sub-Total:</b>	<b>\$1,178.23</b>
DAM	Clerical Misc.	Restitution/Damage/Loss	1	312.98
			<b>Sub-Total:</b>	<b>\$312.98</b>
ENGP	Trust & Agency	Engineering, P.I.P	1	12,029.00
			<b>Sub-Total:</b>	<b>\$12,029.00</b>
FINE	Clerical Misc	City Court Monthly Report	1	47,875.00
			<b>Sub-Total:</b>	<b>\$47,875.00</b>
FIRE	Trust & Agency	Fire Donations (94)	1	5.00
			<b>Sub-Total:</b>	<b>\$5.00</b>
FOOD	Trust & Agency	Market Food Stamps	1	22,017.00
			<b>Sub-Total:</b>	<b>\$22,017.00</b>
FRES	Clerical Misc	Fire Rescue Billing	5	1,100.00
			<b>Sub-Total:</b>	<b>\$1,100.00</b>
GLFP	Clerical Misc	Golf Charges	3	3,728.00
			<b>Sub-Total:</b>	<b>\$3,728.00</b>
GMSC	Clerical Misc	General Misc.	2	4,315.62
			<b>Sub-Total:</b>	<b>\$4,315.62</b>
LEAS	Clerical Misc	Lease Agreements	2	12,000.00
			<b>Sub-Total:</b>	<b>\$12,000.00</b>
MRKT	Clerical Misc	NT Market	2	315.00
			<b>Sub-Total:</b>	<b>\$315.00</b>
NTPD	Clerical Misc	Police Monthly Report	1	182.00
			<b>Sub-Total:</b>	<b>\$182.00</b>
PKTK	Clerical Misc	Parking Tickets	20	3,570.00
			<b>Sub-Total:</b>	<b>\$3,570.00</b>
PKTKW	Clerical Misc	Parking Tickets-Web	22	5,340.00
			<b>Sub-Total:</b>	<b>\$5,340.00</b>
PLPM	Clerical Misc	Plumbing Permits	1	2,520.00
			<b>Sub-Total:</b>	<b>\$2,520.00</b>
POL	Clerical Misc	Niagara County-Police	2	699.70
			<b>Sub-Total:</b>	<b>\$699.70</b>
RECH	Clerical Misc	Recreation Dept.Revenue	6	328.00
			<b>Sub-Total:</b>	<b>\$328.00</b>
RENT	Clerical Misc	Bldg. Rental Lic fees	1	560.00

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$560.00</b>
ROAD	Clerical Misc	Engineering-Road Cut	2	300.00
			<b>Sub-Total:</b>	<b>\$300.00</b>
SELC	Sewer	Sewer Cell Tower Utilities	2	14,739.70
			<b>Sub-Total:</b>	<b>\$14,739.70</b>
SRAP	Clerical Misc	DPW-Sale of Scrap	2	130.00
			<b>Sub-Total:</b>	<b>\$130.00</b>
SUTL	Sewer	Sewer Utilities	1	39,086.91
			<b>Sub-Total:</b>	<b>\$39,086.91</b>
SWMS	Sewer	Sewer Misc	1	1,078.75
			<b>Sub-Total:</b>	<b>\$1,078.75</b>
TAMS	Trust & Agency	T&A Misc	7	4,831.00
			<b>Sub-Total:</b>	<b>\$4,831.00</b>
TARP	Trust & Agency	Recreation Programs (91)	3	2,700.00
			<b>Sub-Total:</b>	<b>\$2,700.00</b>
TFEE	Treas Fee Copies	Lien Fees	3	328.50
		Return Check Charge	3	100.00
		Tax Search & Copies	7	589.00
			<b>Sub-Total:</b>	<b>\$1,017.50</b>
TYTH	Trust & Agency	Rec Youth Board (97)	4	2,294.00
			<b>Sub-Total:</b>	<b>\$2,294.00</b>
UBUR	Clerical Misc	State Aid	1	4,384.02
			<b>Sub-Total:</b>	<b>\$4,384.02</b>
UTIL	Clerical Misc	Utilities Tax on Gross Income	18	95,173.78
			<b>Sub-Total:</b>	<b>\$95,173.78</b>
WTMS	Water	Water Miscellaneous	3	4,349.63
			<b>Sub-Total:</b>	<b>\$4,349.63</b>
WTMT	Water	Water Meter Installation	1	200.00
			<b>Sub-Total:</b>	<b>\$200.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
<b>Total Local Shares Remitted:</b>				<b>\$378,204.83</b>
Amount paid to:	New York State Comptroller's Office			60.00
Amount paid to:	New York State Department of Health			112.50
Amount paid to:	NYS Ag. & Markets for spay/neuter program			145.00
Amount paid to:	NYS Environmental Conservation			385.26
<b>Total State, County &amp; Local Revenues:</b>	<b>\$378,907.59</b>			<b>Total Non-Local Revenues:</b> <b>\$702.76</b>

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

*Donna L. Braun* 1/5/25  
City Clerk-Treasurer Date

DONNA L. BRAUN  
City Clerk-Treasurer  
dbraun@northtonawanda.org

Lori Swartz  
Assistant City Clerk

Denise Proefrock  
Assistant City Treasurer

# City of North Tonawanda

OFFICE OF THE CITY CLERK - TREASURER  
VITAL STATISTICS  
CITY HALL  
216 PAYNE AVENUE  
NORTH TONAWANDA, N.Y. 14120

Treasurer's Office: (716) 695-8575  
Clerk's Office: (716) 695-8555  
Fax: (716) 695-8557

1/9/2026

XXL-1  
**JAN 20 2026**

RECEIVED  
CITY CLERK'S OFFICE

2025 JAN 9 2:18  
NORTH TONAWANDA, NY

Honorable Mayor & Common Council  
216 Payne Avenue  
North Tonawanda, NY 14120

Dear Sirs:

The status of the City of North Tonawanda accounts is reflected by this cash statement for the month of December 2025.

## General Fund

Balance Fwd - Checking	2,212,789.60
Balance Fwd - Money Market	49,633.98
Investments	13,000,000.00
Receipts for the month	5,977,770.86
Warrants Drawn	(11,252,686.99)
	\$9,987,507.45

## Sewer Fund

Balance Fwd - Checking	587,450.34
Balance Fwd - Money Market	55,836.11
Investments	0.00
Receipts for the month	1,527,113.08
Warrants Drawn	(821,096.07)
	\$1,349,303.46

## Water Fund

Balance Fwd - Checking	136,295.95
Balance Fwd - Money Market	964,420.94
Investments	0.00
Receipts for the month	928,103.17
Warrants Drawn	(604,303.02)
	\$1,424,517.04

## Trust & Agency Fund

Balance Fwd - Checking	680,788.57
Receipts for the month	93,247.05
Warrants Drawn	(83,790.03)
	\$690,245.59

### **Capital Construction Fund**

Balance Fwd - Checking	2,475,007.20
Balance Fwd - Money Market	2,295,723.01
Investments	5,000,000.00
Receipts for the month	1,942,208.37
Warrants Drawn	<u>(1,607,984.85)</u>
	\$10,104,953.73

### **Community Development Fund**

Balance Fwd - Checking	5,927.56
Receipts for the month	0.00
Warrants Drawn	<u>0.00</u>
	\$5,927.56

### **Rental Assistance Fund**

Balance Fwd - Checking	0.00
Receipts for the month	314,695.00
Warrants Drawn	<u>(314,695.00)</u>
	\$0.00

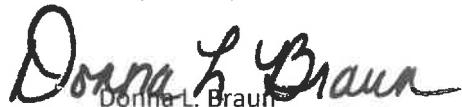
### **Housing Rehabilitation Fund**

Balance Fwd	12,282.42
Receipts for the month	2.77
Warrants Drawn	<u>0.00</u>
	\$12,285.19

### **Home Rehabilitation Fund**

Balance Fwd	40,683.56
Receipts for the month	0.00
Warrants Drawn	<u>0.00</u>
	\$40,683.56

Respectfully submitted,

  
Donna L. Braun  
City Clerk-Treasurer

**NORTH TONAWANDA**  
**Dept. of Youth, Recreation, Parks & Seniors**

500 Wheatfield Street  
North Tonawanda, NY 14120  
Phone: (716) 695-8520



---

January 5, 2026

The Honorable Mayor Austin Tylec  
And Common Council  
216 Payne Avenue  
North Tonawanda, New York 14120

*XXVI.2*  
**JAN 20 2026**

Ladies and Gentlemen:

The following information is submitted for your perusal concerning participants in various programs offered at the Senior Citizen Center for the month of December 2025

**Total:** 2,182

**Unduplicated:** 1,045

**Duplicated:** 1,122

Please note: We also sponsor a "Little Free Food Pantry" and a "Little Library" both of these are available to the public 24/7.

Sincerely,

Pamela A. Hogan

Recreation & Senior Coordinator

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2026 JAN 6 AM 9:37  
NORTH TONAWANDA NY



## Department of Police

CITY OF NORTH TONAWANDA  
216 Payne Avenue  
North Tonawanda, N.Y. 14120-5491

TELEPHONE  
(716) 692-4111  
FACSIMILE  
(716) 692-4321  
EMERGENCY NO.  
9-1-1

XXV-3

JAN 20 2026

January 06, 2026

Honorable Mayor Austin J. Tylec and  
Members of the City of North Tonawanda Common Council

Dear Sirs,

Please find the attached Summary of Police Activities Report, the  
Summary of Criminal Activities Report, and the V&T Report for the month of  
**NOVEMBER 2025.**

Respectfully Submitted,

Keith T. Glass

Chief of Police

cc: Joseph Lavey Jr.  
cc: Thomas Murphy  
cc: Gabrielle Richards  
cc: Will Schulmeister  
cc: Hilary Roe

KTG/as

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NORTH TONAWANDA NY

**NORTH TONAWANDA POLICE DEPARTMENT**  
**SUMMARY OF POLICE ACTIVITIES FOR THE MONTH OF NOVEMBER 2025**

**CRIMINAL**

Complaints received and investigated				92
Complaints cleared by arrest or exceptional clearance				59
Complaints ruled unfounded				0
Number of males arrested	under 18:	2	over 18:	29
Number of females arrested	under 18:	1	over 18:	11
Arrests for other authorities				0
Failure to Appear/Violation of Probation Warrant Arrests				14

**TRAFFIC**

Traffic summonses issued		748
DWI arrests		14
Parking tags issued		44

**MISCELLANEOUS**

Miscellaneous service		2,427
Incident reports		125
Vehicle accidents		57
Vehicle accidents (fatal)		0
Vehicle stops		681
Police escorts		0
Prisoner meals		58
Mug shots taken		54
Fingerprints taken		54
Persons missing and located		0
Automobiles stolen		1
Automobiles recovered		1
Automobiles recovered for other authorities		0
Record check fees		\$120.00
Photocopy fees		\$0.00
Fines collected		\$49,205.00
Value of property damaged		\$3,090.00
Value of property stolen		\$29,127.20
Value of property recovered		\$10,234.87

Respectfully submitted,



Keith T. Glass  
 Chief of Police

KTG/as

**NORTH TONAWANDA POLICE DEPARTMENT**  
**SUMMARY OF CRIMINAL ACTIVITIES FOR THE MONTH OF NOVEMBER 2025**

**CRIMINAL FELONIES, MISDEMEANORS AND OFFENSES**

<u>TYPE OF OFFENSE</u>	<u>COMPLAINTS</u>		
	Received	Cleared	Unfounded
AGG. ASSAULT	3	2	0
ALL OTHER OFFENSES	13	9	0
ARSON	0	0	0
BURGLARY	1	0	0
COERCION	0	0	0
CRIMINAL MISCHIEF	5	3	0
CRIM POSS WEAPON	3	0	0
DIS CON	1	1	0
HARASSMENT (SIMPLE ASSAULT)	13	9	0
DRUG OFFENSES	5	1	0
EMBEZZLEMENT	0	0	0
FAILURE TO APPEAR	14	14	0
FORGERY	0	0	0
FRAUD (ID THEFT)	2	0	0
LARCENY	23	9	0
LEAVING THE SCENE	3	0	0
MURDER	0	0	0
RAPE	0	0	0
ROBBERY	1	1	0
SEXUAL OFFENSES	4	1	0
POSSESSION OF STOLEN PROPERTY	0	0	0
UNAUTH USE M/V	1	1	0
VIOL OF PROBATION	0	0	0
ARRESTS FOR OTHER AUTHORITIES		0	
ARRESTS/CLEAR COMPS. FM PREV MONTHS		8	
<b>TOTALS</b>	<b>92</b>	<b>59</b>	<b>0</b>

**V & T REPORT FOR THE MONTH OF NOVEMBER 2025**

TRAFFIC INFRACTIONS:	
SPEEDING	278
REDLIGHT VIOLATION	17
STOP SIGN VIOLATION	190
NO REGISTRATION	7
NO LICENSE	9
FAULTY EQUIPMENT	28
NO INSPECTION	22
FAILED TO YIELD RIGHT OF WAY	9
SEAT BEAT VIOLATION	13
NO INSURANCE	1
LICENSE PLATE VIOLATION	4
IMPROPER TURN	3
DOVE ON LEFT SIDE OF PAVEMENT MARKINGS	4
FAILED TO KEEP RIGHT	0
LEAVING SCENE OF INCIDENT	1
FAILURE TO SUBMIT TO PRE-SCREEN BREATH TEST	0
AVOIDING INTERSECTION OR TRAFFIC CONTROL DEVICE	0
FAILURE TO NOTIFY COMMISSIONER OF CHANGE OF ADDRESS	0
UNSAFE BACKING	1
MISCELLANEOUS	97
	<b>TOTAL</b>
	<b>684</b>

TRAFFIC MISDEMEANORS:	
DWI	21
OPERATING WHILE REGIS. SUSPENDED/REVOKE	3
AGGRAVATED UNLICENSED OPER 3RD	20
AGGRAVATED UNLICENSED OPER 2ND	4
RECKLESS DRIVING	1
LEAVING SCENE INJURY ACCIDENT	0
DISPLAY FORGED CERTIFICATE W/O INSPECTION	0
OPER MV WHEN LICENSE/REGISTRATION IS SUSPENDED	5
FAILURE TO SURRENDER SUSP/REVOKE LICENSE/REGIS	2
USE/LEASE/RENTED/LOANED VEHICLE W/O INTERLOCK DEVICE	1
EQUIPMENT VIOLATIONS - MISDEMEANOR	2
FAIL TO SECURE SHIFTABLE LOAD/LOGS INSECURELY FASTENED	0
ILLEGAL SPEED CONTEST	0
POSSESSION OF A LOADED FIREARM IN/ON VEHICLE	0
UNLAWFUL DISPOSAL TRAFFIC SUMMONS	0
FAIL TO SURRENDER ITEMS AFTER REVOCATION	0
	<b>TOTAL</b>
	<b>59</b>

TRAFFIC FELONIES:	
AGGRAVATED UNLICENSED OPERATION 1ST	4
AGGRAVATED DWI/CHILD IN VEHICLE	1
OPERATE MV .08 OF 1% OR MORE ALC-PRIOR CONV DESIG	0
DWI/PREVIOUS CONVICTION W/IN 10 YEARS	0
DRIVING W/ABILITY IMPAIRED BY DRUG(SPECIAL)	0
DRIVING W/ABILITY IMPAIRED BY DRUG(FELONY)	0
LEAVING SCENE ACCIDENT RESULTING IN SERIOUS INJURY	0
	<b>TOTAL</b>
	<b>5</b>

FINES (CITY IMPOSED):

TRAFFIC	\$3,014.00
TRAFFIC (PARKING)	\$44,786.00
CITY (PL,LOC,ABC)	\$75.00
BAIL FORFEITURE	\$0.00
PARKING TAGS	<u>\$1,330.00</u>
TOTAL	\$49,205.00

MUG SHOTS: 53

PARKING TAGS: 44

MEAL TICKETS: 58

XXVI. 1

**City of North Tonawanda**

Consolidated Sick Day, Vacation Day, Birthday Report.

**JAN 20 2026**

Period Covered January 1 2025 to December 31 2025

Department of Building Inspection

**Robert C. DePaolo- Building Inspector**

**Sick Days**

Balance forward	120 Days
Earned	12 Days
Used	0 Days
Remaining	132 Days

**Vacation Days**

Balance forward	0 Days
Earned	20 Days
Used/Cashed	12 Days
Remaining	8 Days

**Birthday**

Earned	1 Day
Used	0 Day
Remaining	1 Day

2026 JAN 5 PM 2:54  
NORTH TONAWANDA NY  
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**City of North Tonawanda**

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &  
BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

**PERIOD COVERED 12/31/2024 THROUGH 12/31/2025**

**Tara A. Hildebrant – Senior Account Clerical**

<b><u>Sick Days</u></b>	<b>Balance Forward</b>	<b>34.5</b>	<b>Days</b>
	<b>Earned</b>	<b>12</b>	<b>Days</b>
	<b>Used</b>	<b>2</b>	<b>Days</b>
	<b>Sick Bank Donation</b>	<b>0</b>	<b>Days</b>
	<b>Remaining</b>	<b>44.5</b>	<b>Days</b>
 <b><u>Vacation Days</u></b>	 <b>Balance forwarded</b>	 <b>0</b>	 <b>Days</b>
	<b>Earned</b>	<b>11</b>	<b>Days</b>
	<b>Used/cashed in</b>		<b>Days</b>
	<b>Remaining (2025)</b>	<b>8</b>	<b>Days</b>
 <b><u>Birthday &amp; Personal days</u></b>	 <b>Balance forwarded</b>	 <b>0</b>	
	<b>Earned</b>	<b>6</b>	<b>Days</b>
	<b>Used</b>	<b>6</b>	<b>Days</b>
	<b>Remaining</b>	<b>0</b>	<b>Days</b>

**City of North Tonawanda**  
**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &**  
**BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

**PERIOD COVERED 1/1/2025 THROUGH 12/31/2025**

**Louis Anastasi – Assistant Building Inspector**

<b><u>Sick Days</u></b>	<b>Balance Forward</b>	<b>32</b>	<b>Days</b>
	<b>Earned</b>	<b>12</b>	<b>Days</b>
	<b>Used</b>	<b>1.5</b>	<b>Days</b>
	<b>Sick Bank Donation</b>	<b>0</b>	<b>Days</b>
	<b>Remaining</b>	<b>42.5</b>	<b>Days</b>

<b><u>Vacation Days</u></b>	<b>Balance forwarded</b>	<b>7</b>	<b>Days</b>
	<b>Earned</b>	<b>11</b>	<b>Days</b>
	<b>Used/cashed in</b>	<b>11</b>	<b>Days</b>
	<b>Remaining (2025)</b>	<b>7</b>	<b>Days</b>

<b><u>Birthday &amp; Personal days</u></b>	<b>Balance forwarded</b>	<b>0</b>	
	<b>Earned</b>	<b>6</b>	<b>Days</b>
	<b>Used</b>	<b>6</b>	<b>Days</b>
	<b>Remaining</b>	<b>0</b>	<b>Days</b>

**City of North Tonawanda**

**CONSOLIDATED SICK DAY, VACATION DAY, PERSONAL DAY &  
BIRTHDAY SCHEDULE**

**DEPARTMENT OF BUILDING INSPECTION**

**PERIOD COVERED 01/01/2025 THROUGH 12/31/2025**

**Mitchell Dreier – Code Enforcement Officer**

<b><u>Sick Days</u></b>	<b>Balance Forward</b>	<b>10</b>	<b>Days</b>
Earned		12	Days
Used		2 1/2	Days
Sick Bank Donation		1	Days
Remaining		16 1/2	Days

<b><u>Vacation Days</u></b>	<b>Balance forwarded</b>	<b>4</b>	<b>Days</b>
Earned		11	Days
Used/cashed in		9	Days
Remaining (2025)		6	Days

<b><u>Birthday &amp; Personal days</u></b>	<b>Balance forwarded</b>	<b>0</b>	
Earned		6	Days
Used		6	Days
Remaining		0	Days



## **NORTH TONAWANDA FIRE DEPARTMENT**

### **OFFICE OF THE FIRE CHIEF**

495 Zimmerman St., North Tonawanda, NY 14120

Tel. (716)693-2201 Fax. (716)693-2216

XXVI.2

Accounting Office  
North Tonawanda City Hall  
216 Payne Ave  
North Tonawanda, NY 14120

**JAN 20 2026**

**January 13, 2026**

### **RE: North Tonawanda Fire Department Annual Sick/Vacation Report**

The North Tonawanda Fire Department's Annual Sick/Vacation Reports are attached. These reports cover the period January 1-December 31, 2025.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "DD Orlowski".

Douglas D. Orlowski  
Fire Chief

DDO/kim

CC: Mayor Tylec  
Clerk/Treasurer, Donna Braun

2026 JAN 10 2026  
FIRE CHIEF

RECEIVED  
CITY CLERK'S OFFICE

**NORTH TONAWANDA FIRE DEPARTMENT**  
**ANNUAL SICK/VACATION/PERSONAL REPORT**  
**2025**

Period Covered: January 1 - December 31, 2025

## PLATOON: Day

# **NORTH TONAWANDA FIRE DEPARTMENT ANNUAL SICK/VACATION/PERSONAL REPORT**

**Period Covered:** January 1 - December 31, 2025

PLATOON: 1

Name	**** Sick Hours****				Weeks				*Vacation Days*				**Personal**		Birthday
	Bal. Forward	Earn	Used	Conversion Flex Time	Rem. Bal	Earn	Used	Rem.	Earn	Used	Rem.	Used			
Matthew Smolinski	1716	144	68	4	1796	6	24	24	0	4	4	0	0	0	
Jeffrey Hanna	598	144	119	4	627	4	16	16	0	4	4	0	0	0	
Jeremy Batt	1211	144	704	4	647	5	20	20	0	4	4	0	0	0	
Adam Donner	464	144	10	0	598	2	8	8	0	4	4	0	0	0	
James Donner	360	144	0	0	504	3	12	12	0	4	4	0	0	0	
Eric Goudy	903	144	118	0	929	5	20	20	0	4	4	0	0	0	
Michael Hromowyk	1128	144	0	4	1276	3	12	12	0	4	4	0	0	0	
Christopher Manth	36	144	0	0	180	2	8	8	0	4	4	0	0	0	
Samuel Ricotta	1190	144	58	0	1276	4	16	16	0	4	4	0	0	0	

**NORTH TONAWANDA FIRE DEPARTMENT  
ANNUAL SICK/VACATION/PERSONAL REPORT**

**Period Covered:** January 1 - December 31, 2025

PLATOON: 2

Name	****Sick Hours****				Weeks				*Vacation Days*				**Personal**				Birthday
	Bal.	Forward	Earn	Used	Conversion	Rem.	Bal	Earn	Used	Rem.	Earn	Used	Rem.	Earn	Used	Rem.	
Eric Gamp	2300	144	142	0	2304	6				0	4	4	0				
Aaron Mohr	2294	144	142	0	2296	6				0	4	4	0				
Adam Brodfuehrer	507	144	142	0	509	2				0	4	4	0				
David Hlasnick	0	96	0	4	100	2				0	4	4	0				
Nicholas Johnson	954	144	62	0	1036	4				0	4	4	0				
Justin Krajnak	1754	144	34	0	1864	6				0	4	4	0				
Nicholas Matyevich	2304	144	140	0	2308	5				0	4	4	0				
Michael Mulvaugh	504	144	86	0	562	3				0	4	2	2				
William Nalbone	245	144	180	0	209	2				0	4	4	0				

**NORTH TONAWANDA FIRE DEPARTMENT  
ANNUAL SICK/VACATION/PERSONAL REPORT  
2025**

**Period Covered:** January 1 - December 31, 2025

PLATOON: 3

Name	****Sick Hours****				Weeks				*Vacation Days*				**Personal**				Birthday
	Bal. Forward	Earn	Used	Conversion Flex Time	Rem. Bal	Earn	Earn	Used	Rem.	Earn	Used	Rem.	Earn	Used	Rem.	Earn	
Edward Yaminski	1575	144	56	0	1663	4	28	28	0	4	4	0	0	0	0	0	0
Damian Ringler	1076	144	24	4	1200	4	28	28	0	4	4	0	0	0	0	0	0
Jonathan Doucet	1443	144	90	0	1497	5	35	35	0	4	4	0	0	0	0	0	0
Matthew Nalbone	255	144	0	4	403	2	14	14	0	4	4	0	0	0	0	0	0
Jacob Polen	903	144	0	6	1053	3	21	21	0	4	4	0	0	0	0	0	0
Aden Spina	36	144	41	8	147	2	14	14	0	4	4	0	0	0	0	0	0
James Urban	1033	144	117	0	1060	4	28	28	0	4	4	0	0	0	0	0	0
Robert Reeves	348	144	14	0	478	2	14	14	0	4	4	0	0	0	0	0	0
Nicholas Vossler	0	144	116	0	28	3	21	21	0	4	4	0	0	0	0	0	0

**NORTH TONAWANDA FIRE DEPARTMENT  
ANNUAL SICK/VACATION/PERSONAL REPORT**

2025

**Period Covered:** January 1 - December 31, 2025

PLATOON: 4

Name	****Sick Hours****				Weeks			*Vacation Days*			**Personal**			Birthday
	Bal. Forward	Earn	Used	Conversion Flex Time	Rem.	Bal	Earn	Used	Rem.	Earn	Used	Rem.		
Timothy Berecz	2304	144	144	0	2304	6	42	42	0	4	4	0	0	0
David Cole	1007	144	0	0	1151	4	28	28	0	4	4	0	0	0
Brian DeWaters	0	36	21	0	15	0	0	0	0	4	4	0	0	0
Daniel Fritz	798	144	68	0	874	3	21	21	0	4	4	0	0	0
James Gamp	1928	144	50	0	2022	5	35	35	0	4	4	0	0	0
Nicolas Kupiec	2232	144	110	4*	2266	5	35	35	0	4	4	0	0	0
Raymond Malone	1216	144	0	0	1360	3	21	35	0	4	4	0	0	0
Mark LaDuka	392	144	50	0	486	3	21	35	0	4	4	0	0	0
Jonathan Kukavica	564	144	202	0	506	4	28	35	0	4	4	0	0	0

XXVII. /

**JAN 20 2026**

Account#	Account Description	Fee Description	Qty	Local Share
A0070	City Marketing Fee	City Marketing Fee	4	40.00
			<b>Sub-Total:</b>	<b>\$40.00</b>
A1255	Minor Sales	Certified Copies - Marriage Ward Maps	265 2	2,650.00 2.00
			<b>Sub-Total:</b>	<b>\$2,652.00</b>
A1550	Minor Sales	Public Pound Fee	4	100.00
			<b>Sub-Total:</b>	<b>\$100.00</b>
A1603	Misc. Fees	Birth Certificates Death Certificates Deaths Recorded Free Birth Certificates Free Death Certificates Genealogy Birth Genealogy Death Genealogy Search	662 907 143 2 1 3 6 3	6,620.00 10,580.00 0.00 0.00 0.00 66.00 132.00 66.00
			<b>Sub-Total:</b>	<b>\$17,464.00</b>
A1980	Minor Sales	City Market	6	2,210.00
			<b>Sub-Total:</b>	<b>\$2,210.00</b>
A2110	Planning & Zoning Fees	Board of Appeals App. Site Plan Approval Subdivision of Lot Terrace Park. Permit Terrace Parking App	17 6 3 19 8	850.00 600.00 300.00 95.00 160.00
			<b>Sub-Total:</b>	<b>\$2,005.00</b>
A2410	Minor Sales	Boathouse 2024 Boathouse 2025	1 23	1,008.00 24,680.00
			<b>Sub-Total:</b>	<b>\$25,688.00</b>
A2501	Minor Sales Permit Fees	Solicitors Permit - Yearly Chicken Permits Christmas Tree Permit Food Truck Pigeon Permit Snowplow Permit	14 13 1 7 1 30	350.00 325.00 1.00 635.00 10.00 1,060.00
			<b>Sub-Total:</b>	<b>\$2,381.00</b>
A2505	Marriage License Fee	Marriage License Fee	135	2,362.50
			<b>Sub-Total:</b>	<b>\$2,362.50</b>
A2506	Conservation	Conservation	150	743.79
			<b>Sub-Total:</b>	<b>\$743.79</b>
A2540	Racing & Wagering Fees	Bingo Proceeds	47	2,588.17
			<b>Sub-Total:</b>	<b>\$2,588.17</b>
A2541	Racing & Wagering Fees	Bell Jar License Games of Chance License	6 1	60.00 10.00

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$70.00</b>
A2542	Dog Licensing	Exempt Dogs	6	0.00
		Female, Spayed	928	8,352.00
		Female, Unspayed	61	1,037.00
		Male, Neutered	786	7,074.00
		Male, Unneutered	90	1,530.00
		Replacement Tags	14	42.00
			<b>Sub-Total:</b>	<b>\$18,035.00</b>
A2610	Minor Sales	Parking Tickets	77	21,160.00
			<b>Sub-Total:</b>	<b>\$21,160.00</b>
AGEE	Trust & Agency	Tax Agreement	151	113,606.50
			<b>Sub-Total:</b>	<b>\$113,606.50</b>
AUTO	Clerical Misc	Auto Dealers Lic	2	200.00
			<b>Sub-Total:</b>	<b>\$200.00</b>
BKRP	Trust & Agency	Bankruptcy pymts	24	13,175.59
			<b>Sub-Total:</b>	<b>\$13,175.59</b>
BLDG	Clerical Misc	Building Permits	9	185,582.00
			<b>Sub-Total:</b>	<b>\$185,582.00</b>
BLUE	Trust & Agency	Health Insurance	264	109,227.23
			<b>Sub-Total:</b>	<b>\$109,227.23</b>
BOAT	Clerical Misc	Rec-Boat Launch Permit	23	2,351.00
			<b>Sub-Total:</b>	<b>\$2,351.00</b>
CCCO	Clerical Misc	Attorney's Office Copies	2	545.00
			<b>Sub-Total:</b>	<b>\$545.00</b>
CCPL	Clerical Misc	Plumbing Lic Renew	3	1,200.00
			<b>Sub-Total:</b>	<b>\$1,200.00</b>
CHIL	Trust & Agency	Rec-Childrens Remembrance (95)	1	100.00
			<b>Sub-Total:</b>	<b>\$100.00</b>
CNAL	Clerical Misc.	Canal Fest	1	15,000.00
			<b>Sub-Total:</b>	<b>\$15,000.00</b>
COMM	Clerical Misc	Commissions	14	2,727.50
			<b>Sub-Total:</b>	<b>\$2,727.50</b>
COMP	Clerical Misc	Workmans Comp	8	31,569.58
			<b>Sub-Total:</b>	<b>\$31,569.58</b>
CONT	Clerical Misc	Clerk-Contractor Lic Fee	38	48,900.00
			<b>Sub-Total:</b>	<b>\$48,900.00</b>
CTPF	Clerical Misc	Bankruptcy Interest	29	18,584.37
			<b>Sub-Total:</b>	<b>\$18,584.37</b>
CTYP	Clerical Misc	City Tax Penalty	1	49.03

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$49.03</b>
DAM	Clerical Misc.	Restitution/Damage/Loss	4	186,533.92
			<b>Sub-Total:</b>	<b>\$186,533.92</b>
DARE	Trust & Agency	NTPD Donations (90) Police-DARE (0090)	1 3	25.00 1,075.00
			<b>Sub-Total:</b>	<b>\$1,100.00</b>
ENGP	Trust & Agency	Engineering, P.I.P	5	39,376.00
			<b>Sub-Total:</b>	<b>\$39,376.00</b>
FINE	Clerical Misc	City Court Monthly Report	9	474,022.00
			<b>Sub-Total:</b>	<b>\$474,022.00</b>
FIRE	Trust & Agency	Fire Donations (94)	4	8,305.00
			<b>Sub-Total:</b>	<b>\$8,305.00</b>
FOOD	Trust & Agency	Market Food Stamps	10	107,893.00
			<b>Sub-Total:</b>	<b>\$107,893.00</b>
FRAN	Clerical Misc	Franchise Fees	3	268,092.47
			<b>Sub-Total:</b>	<b>\$268,092.47</b>
FRES	Clerical Misc	Fire Rescue Billing	67	13,060.11
			<b>Sub-Total:</b>	<b>\$13,060.11</b>
GASD	Clerical Misc	DPW-Gasoline Reimb	18	84,870.83
			<b>Sub-Total:</b>	<b>\$84,870.83</b>
GATE	Clerical Misc	Gateway Dock Fees	20	13,564.00
			<b>Sub-Total:</b>	<b>\$13,564.00</b>
GAUC	Clerical Misc	Auction/Sale City Own Prop	2	445,804.50
			<b>Sub-Total:</b>	<b>\$445,804.50</b>
GBID	Clerical Misc	Engineering-Bids & Copies	7	650.00
			<b>Sub-Total:</b>	<b>\$650.00</b>
GLFP	Clerical Misc	Golf Charges	31	68,591.47
			<b>Sub-Total:</b>	<b>\$68,591.47</b>
GLFR	Clerical Misc	Golf Concessions	9	11,732.93
			<b>Sub-Total:</b>	<b>\$11,732.93</b>
GLFT	Clerical Misc	Golf Sales Tax	6	421.04
			<b>Sub-Total:</b>	<b>\$421.04</b>
GMSC	Clerical Misc	General Misc.	29	642,699.46
			<b>Sub-Total:</b>	<b>\$642,699.46</b>
GRPM	Clerical Misc	Engineer - Grading Permit	22	3,240.00
			<b>Sub-Total:</b>	<b>\$3,240.00</b>
LEAS	Clerical Misc	Lease Agreements	15	51,850.00
			<b>Sub-Total:</b>	<b>\$51,850.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
LIEU	Clerical Misc	In Lieu of Tax Payments	15	416,123.41
			<b>Sub-Total:</b>	<b>\$416,123.41</b>
MARK	Trust & Agency	Marketing Fee	30	6,230.00
			<b>Sub-Total:</b>	<b>\$6,230.00</b>
MRKT	Clerical Misc	NT Market	153	56,755.00
			<b>Sub-Total:</b>	<b>\$56,755.00</b>
MRNA	Clerical Misc	Marina	5	44,974.11
			<b>Sub-Total:</b>	<b>\$44,974.11</b>
NTPD	Clerical Misc	Police Monthly Report	10	2,619.50
			<b>Sub-Total:</b>	<b>\$2,619.50</b>
OVER	Trust & Agency	Overpayment Refund	3	177,993.64
			<b>Sub-Total:</b>	<b>\$177,993.64</b>
PKPT	Clerical Misc	Rec-Park Permits	10	2,545.10
			<b>Sub-Total:</b>	<b>\$2,545.10</b>
PKTK	Clerical Misc	Parking Tickets	93	12,505.00
			<b>Sub-Total:</b>	<b>\$12,505.00</b>
PKTKW	Clerical Misc	Parking Tickets-Web	99	14,520.00
			<b>Sub-Total:</b>	<b>\$14,520.00</b>
PLEX	Clerical Misc.	Plumbing Exam	1	1,075.00
			<b>Sub-Total:</b>	<b>\$1,075.00</b>
PLPM	Clerical Misc	Plumbing Permits	9	39,410.00
			<b>Sub-Total:</b>	<b>\$39,410.00</b>
POL	Clerical Misc	Niagara County-Police	13	46,880.66
			<b>Sub-Total:</b>	<b>\$46,880.66</b>
RECH	Clerical Misc	Recreation Dept.Revenue	42	9,869.20
			<b>Sub-Total:</b>	<b>\$9,869.20</b>
RECY	Clerical Misc.	Recycling/Garbage Tote	6	390.00
			<b>Sub-Total:</b>	<b>\$390.00</b>
RENT	Clerical Misc	Bldg. Rental Lic fees	6	45,850.00
			<b>Sub-Total:</b>	<b>\$45,850.00</b>
ROAD	Clerical Misc	Engineering-Road Cut	27	4,500.00
			<b>Sub-Total:</b>	<b>\$4,500.00</b>
SEAB	Trust & Agency	Rec Seabees Memorial (92)	1	20,358.00
			<b>Sub-Total:</b>	<b>\$20,358.00</b>
SELC	Sewer	Sewer Cell Tower	2	14,739.70
		Sewer Cell Tower Utilities	18	132,657.30
			<b>Sub-Total:</b>	<b>\$147,397.00</b>
SPIC	Clerical Misc	DPW-Special Garbage Pickup	6	2,010.00

Account#	Account Description	Fee Description	Qty	Local Share
			<b>Sub-Total:</b>	<b>\$2,010.00</b>
SPOL	Clerical Misc	State Aid: Police	10	2,254.90
			<b>Sub-Total:</b>	<b>\$2,254.90</b>
SRAP	Clerical Misc	DPW-Sale of Scrap	38	21,363.68
			<b>Sub-Total:</b>	<b>\$21,363.68</b>
SUTL	Sewer	Sewer Utilities	10	217,238.48
			<b>Sub-Total:</b>	<b>\$217,238.48</b>
SWMS	Sewer	Sewer Misc	4	117,018.16
			<b>Sub-Total:</b>	<b>\$117,018.16</b>
TAMS	Trust & Agency	Marketing Fee	49	2,170.00
		T&A Misc	20	15,481.00
			<b>Sub-Total:</b>	<b>\$17,651.00</b>
TARP	Trust & Agency	Recreation Programs (91)	17	39,180.00
			<b>Sub-Total:</b>	<b>\$39,180.00</b>
TFEE	Treas Fee Copies	Dup Bill Fee	6	104.00
		Lien Fees	51	7,261.50
		Return Check Charge	19	500.00
		Tax Search & Copies	84	9,284.50
			<b>Sub-Total:</b>	<b>\$17,150.00</b>
TIRE	Clerical Misc	Tire Disposal	2	1,690.00
			<b>Sub-Total:</b>	<b>\$1,690.00</b>
TREE	Clerical Misc.	Rec- Tree Planting Program	1	85.00
			<b>Sub-Total:</b>	<b>\$85.00</b>
TYTH	Trust & Agency	Rec Youth Board (97)	16	11,835.89
			<b>Sub-Total:</b>	<b>\$11,835.89</b>
UBUR	Clerical Misc	State Aid	4	39,872.00
			<b>Sub-Total:</b>	<b>\$39,872.00</b>
UTIL	Clerical Misc	Utilities Tax on Gross Income	172	967,443.05
			<b>Sub-Total:</b>	<b>\$967,443.05</b>
WTMS	Water	Water Miscellaneous	6	4,833.25
			<b>Sub-Total:</b>	<b>\$4,833.25</b>
WTMT	Water	Water Meter Installation	9	1,825.00
			<b>Sub-Total:</b>	<b>\$1,825.00</b>
WTTP	Water	Water Tap/Water Use	20	2,775.00
			<b>Sub-Total:</b>	<b>\$2,775.00</b>

Account#	Account Description	Fee Description	Qty	Local Share
<b>Total Local Shares Remitted:</b>				<b>\$5,576,345.02</b>
Amount paid to:	New York State Comptroller's Office			105.00
Amount paid to:	New York State Department of Health			3,015.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			2,167.00
Amount paid to:	NYS Environmental Conservation			14,792.21
<b>Total State, County &amp; Local Revenues:</b>	<b>\$5,596,424.23</b>			<b>Total Non-Local Revenues:</b> <b>\$20,079.21</b>

Pursuant to Section 27, Sub 1, of the City Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by the City Clerks Office, City of North Tonawanda, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

*Donna L. Braun* 1/6/26

City Clerk-Treasurer

Date



## THE CONRAD F. KANIA DETACHMENT

Marine Corps League • Department of New York  
PO Box 405 • North Tonawanda, NY 14120-0405

*CFO. A.*

Incorporated by an Act of Congress  
August 4, 1937

JAN 20 2026

January 09, 2026

To: Hon. Mayor Austin Tylec & Common Council,

Re. Pavilion Request

Honorable Body:

The Conrad F. Kania Detachment of the Marine Corps League hereby requests a waiver of the fee normally charged to use the large pavilion behind our Monument located in the Raymond Klimek Veteran's Park on August 08, 2026 from 9:00am to 2:00pm for our summer picnic. We are expecting many Marines to attend this years picnic from the Western New York area.

Thank you for your consideration.

Sincerely,

Paul T. Schultz, Jr. Past Commandant

RECEIVED  
CITY CLERK'S OFFICE

2026 JAN 9 PM1:08  
NORTH TONAWANDA NY

CFD.B

January 8, 2026

JAN 20 2026

North Tonawanda Common Council  
216 Payne Avenue  
North Tonawanda, NY. 14120

Dear Honorable Body:

I am requesting to be re-appointed as a Commissioner of Deeds for the City of North Tonawanda.

Thank you.

Sincerely,



Katherine D. Alexander  
1575 Master Street  
North Tonawanda, NY. 14120

2026 JAN 12 AM11:08  
NORTH TONAWANDA NY

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CITY CLERK'S OFFICE